

No. ATP30 5/2020

27 March 2020

Subject Measure on COVID-19 for the 2020 Annual General Meeting of Shareholders

To President  
The Stock Exchange of Thailand

Due to spread of the COVID-19 virus in Thailand, ATP 30 Public Company Limited (“the Company”) concerns on such a risk and hence has drawn up the protection measure for the 2020 Annual General Meeting of Shareholders (“AGM”) that will be held on 1 April, 2020 at 10.00 hrs. Golden Tulip Sovereign Hotel, Room Wasana, 3<sup>rd</sup> Floor, 92 Soi Saengcham Rama 9 Road, Huay Kwang, Bangkok., the Company would like to announce the COVID-19 prevention policy with adhered of Department of Disease Control, Ministry of Public Health as follow

1. Screening of the participant by taking the temperature and observing by our staffs to indicating the participant that is fever and/or respiratory symptoms before the meeting.
  - 1.1 In case of participant has one of the following symptoms including, but not limited to, fever, cough, sore throat, sneezing and runny nose, participant would be suspended meeting attendance. According to, participant could grant the proxy to the independent director of the Company instead in order to vote on your behalf. The registration staff will facilitate the documents and stamp duty for your convenience.
  - 1.2 In case of participant has no mentioned that symptoms, there would be an identification sticker marked clearly before attending the meeting.
2. Provide alcohol hand sanitizer, especially in area that have a lot of shared contract such as registration point, meeting room, food distribution point, etc.
3. Provide facemasks to participants, and suggest every attendee must wear a facemask at all time during the attendance.
4. The Company will emphasize the venue’s staff to clean equipment and a lot of common uses areas with liquid cleanser and/or 70% alcohol regularly.

5. The complimentary snack boxes will be provided. The Company would also suggest not to eat in the AGM venue.

6. The space between seats in the meeting room will be one meter apart.

To ensure the safety and preventing the epidemic of COVID-19 disease for participant of shareholders' general meeting. Please strictly following the suggestion below:

- In case that the participant has symptoms of COVID-19 disease or any symptoms stated in 1.1. above, please refrain attending the meeting.
- If the participant notices any other participants having fever, coughing, sneezing or abnormal nasal discharge, please advise those participants to contact our staffs at registration point immediately.
- Participant should wash your hands with soap and/or alcohol gel sufficiently and appropriately.
- Participant should plan their travel time in advance before the meeting commenced in order to follow though our screening procedures.

Please be informed accordingly.

Sincerely Yours,

(Mr.Piya Techakul)

Managing Director

ATP 30 Public Company Limited