

**Criteria for Shareholders to propose AGM Agenda in advance  
of ATP 30 Public Company Limited**

**Objective**

In order to enhance the good corporate governance regarding the rights and equitable treatment of shareholders, therefore, ATP 30 Public Company Limited has given the opportunity to its shareholders to propose matter to be included as an agenda at every Annual General Meeting of Shareholders (AGM) in advance, with reference to the criteria as described below.

**Criteria**

1. The Qualification of Shareholders Qualifications of shareholder who is eligible to propose matter to be included as an agenda ahead of the AGM is required to possess the following qualifications:
  - 1.1 Being the shareholder of the Company holding minimum shares of 5% of total paid-up share capital either by one or several shareholders combined; and
  - 1.2 Shareholder(s) must have held those shares continuously for at least 12 months by the date the shareholders propose the item on the agenda.
2. Proposal of the agenda
  - 2.1 The shareholder, fully qualified as in criteria No.1 hereof, shall fill out the "Agenda Proposal Form for the Annual General Meeting of Shareholders ATP 30 Public Company Limited", with other complete supplementary documents as required by the Company, indicating whether it is the matter proposed for information, for approval or for consideration, as the case may be, and submit it to the Company within the proposal period and via the channel as specified in criteria No. 4 hereunder.

In case where several shareholders would jointly propose the agenda, each of them must fill out the "Agenda Proposal Form for the Annual General Meeting of Shareholders ATP 30 Public Company Limited", and sign their names as evidence separately. Then the forms should be gathered into one set.
  - 2.2 For an efficient meeting, the Company reserves its right not to include the following matters as the meeting agenda;
    - (1) Matters relating to normal course of business of the Company
    - (2) Matters that are beyond authority of the Company
    - (3) Matters that shareholder already proposed in AGM within the past 12 months, and those under support by less than 10% of total voting shares, given that the factual events have not changed significantly
    - (4) Matters proposed by shareholders who are not fully qualified, or do not provide adequate documentation, or proposals to the agenda outside the proposal period

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- (5) Matters unlikely to benefit the Company
- (6) Matters or evidence sufficed by shareholders is incomplete or untrue or ambiguous
- (7) Matters lying under management authority of the Company, except the ones causing material impacts on shareholders in genera
- (8) Matters that violates applicable laws, rules, regulations of the government agencies, or regulatory or involved agencies, or actions not in compliance with the objectives, Articles of Association and its business ethics
- (9) Matters, as stipulated by laws, for consideration at AGM, which has been pursued regularly by the Company
- (10) Matters already undertaken by the Company
- (11) Matters previously submitted for consideration by other shareholders

3. The above matters proposed by shareholders shall meet preliminarily scrutiny by the Nomination and Remuneration Committee before further submission to the Board of Directors for consideration. Any matters, under approval by the Board, will be included in the AGM agenda as shown in the Notice for AGM.

4. Proposal period and channel to propose the agenda The Company facilitates shareholders in proposing the agenda from 15 December, 2021 – 14 January, 2022, send by e-mail address: [sukarnda@atp30group.com](mailto:sukarnda@atp30group.com) or via registered mail to the following address:

Company Secretary

ATP 30 Public Company Limited

9/30 Moo 9, Bangnang Sub-district, Panthong District, Chonburi Province 20160

5. Conditions for Consideration The decision of the Board of Directors shall be final. For the proposal disapproved by the Board, the Company shall further inform the shareholder with the reason of the Board's refusal