

Cases in which a shareholder attends a meeting in person

- 1) A shareholder, who is an individual person with Thai nationality, must show his/her a valid government identification such original identity card or original state official identity card or driver license or passport to register.
- 2) A shareholder, who is an individual person with foreign nationality, must show his/her original foreign identity card, passport, or document issued for use as a substitute for a passport in order to register.
- 3) If a shareholder has changed his/her name or surname, the shareholder must produce evidence to prove the change of name or surname.

Appointing a proxy:

- 1) Only one type of proxy can be used (Please select a type of proxy such Form A or Form B)
- 2) Shareholder who appoints a proxy shall appoint only one person or a company proposed person is Mr. Kumchai Boojirachot, Independent Director and Audit Committee to be a proxy holder as a proxy to attend the meeting and cast a vote in accordance with the Proxy Form attached.

In case of granting a proxy, the directors of the Company shall pass a resolution on their behalf. Please send the proxy form and evidence to Company Secretary of ATP 30 Public Company Limited

9/30 Moo.9, Bangnang Subdistrict, Panthong District, Chonburi Province 20160, within 29 March 2021.

- 3) The shareholder can indicate on the proxy form his/her intention to vote on each agenda item, whether he/she agrees, does not agree or abstains in order for the proxy to vote on his/her behalf.
- 4) The proxy shall submit the proxy form to the chairman of the meeting and/or the person assigned by the chairman before the meeting starts. The proxy form must be completely filled in and duly signed. Any change to or crossing out of any material texts must be signed by the proxy.
- 5) The proxy form must have a Baht 20 duty stamp affixed.

Registration:

Registration shall start one hour before the meeting time or at 09.00 hours, venue Mandarin A room, 1st fl.,

Mandarin Bangkok Hotel 662 Rama IV Rd., Maha Phruettharam Subdistrict, Bang Rak District, Bangkok

Required documents to attend a meeting

1. A shareholder attends a meeting in person
  - Registration Form (QR Code)
  - An individual person with Thai nationality, must show his/her a valid government identification such original identity card or original state official identity card or driver license or passport to register.

2. Required documents for appointing a proxy

- Registration Form (QR Code)
- Proxy Form (Form A or Form B), which has been filled in correctly and completely, and signed by the principle and proxy.
- In cases in which the shareholder is an individual with Thai nationality:

A certified copy of the identity card or state official identity card of the person appointing the proxy is required.

- In cases where the shareholder is an individual with foreign nationality:

A certified copy of the alien identity card or passport or a document issued as a substitute for the passport of the person appointing the proxy is required.

In cases where the shareholder is a juristic person:

1. The authorized person on behalf of juristic person (director) to attend the meeting in a person.

- Registration Form (QR Code)
- His/her a valid government identification such original identity card or original state official identity card or driver license or passport.
- A certified copy of the company affidavit issued within the last six months by the Ministry of Commerce or other relevant agencies and a certified copy of the national identity card or state official identity card or passport (in cases of foreign nationals) of the authorized director whose signature is affixed to the proxy form. Required documents for appointing a proxy.

2. Appointing a proxy

- Registration Form (QR Code)
- Proxy Form (Form A or Form B), which has been filled in correctly and completely, and signed by authorized person both principle and proxy.